

Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adults and Health	Service area: Health Partnerships
Lead person: Dayle Lynch	Contact number: 07562439182

1. Title: West Yorkshire ICS Estates Strategy Project – Authority to Receive and Spend One Public Estate Funding

Is this a:

Strategy / Policy
 Service / Function
 Other

If other, please specify

The project seeks to develop a regional estates strategy on behalf of West Yorkshire ICS.

2. Please provide a brief description of what you are screening

For the purpose of this screening, only the processes relating to Leeds City Council's role in commissioning, administering funding and monitoring of the West Yorkshire ICS Estates Strategy Project are being considered.

The Project will support development of a collaborative West Yorkshire ICS Estates Strategy on behalf of the West Yorkshire ICS and will be funded One Public Estate's (OPE) Opportunity Development Fund.

£142,000 has been secured from the OPE programme and will be solely spent on external consultant's, Community Ventures Leeds, work on the Project. They will work

across the West Yorkshire ICS region with each of the 5 areas to assess maturity of their estates forums and provide a tailored package of support to enable them to develop place-based estates plans, which will then be used to inform a West Yorkshire ICS Estates Strategy.

A recommendation is being made through LCC's Delegated Decision process to give authority to receive £142, 000 of OPE, via WYCA, into the Health Partnership cost centre (50520) and to sign a funding agreement between LCC and WYCA. On receipt of the funding, Health Partnerships will administer the funding and monitor delivery, specifically ensuring that work is delivered on time, to required standards, within budget and payment is made accordingly.

In order to expedite delivery of the project, in line with timescales set by OPE, LCC has used its pre-procured route to commission Community Ventures Leeds (CVL) to undertake the work, as per the agreed project proposal.

As the activities relating to the recommendation are purely administrative, it is considered there are no equality impacts at this stage.

LCC will be recommending that equality impacts are considered in more detail at the stage when each place is developing their estates plans and subsequently when the regional strategy is being developed.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on		X

<ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		
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If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment**.

Date to scope and plan your impact assessment:	
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Date to complete your impact assessment	
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Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Georgia Young	Project Leader	05.08.22
Date screening completed		05.08.22

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent: 5.08.22
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: